

Implementation Checklist

Name.....

My list of tasks to do to get going

Write a list of all the 'one off' things you have to do, people to speak to, things to buy or make, meetings to organise, etc and write who is responsible for doing the task. Tick it off when it's done!

	Task	Who will do it and when	Completed
e.g	<i>Buy card, Velcro & make and laminate visual schedule and put in the kitchen</i>	<i>Mum April 28</i>	
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			

Implementation Checklist

My list of strategies to do daily to keep it going

Using your PBS plan or green and orange forms, write a list of the most important strategies that need putting into place every day. Make sure you are **ready** to do each strategy and you have the knowledge skills and resources all ready to go. You can start with a few initial strategies and then add more and more as you become successful. Tick when done!

Strategies	Ready? ✓	Mon ✓	Tue ✓	Wed ✓	Thurs ✓	Fri ✓	Sat ✓	Sun ✓
e.g. Set up visual schedule every night with Mark for the morning	✓	✓	✓	o	✓	✓	...	
Initial strategies to implement								
Second set of strategies to implement								
Third set of strategies to implement								

Self-Review

At the end of the day, colour in 1 square for each job you have done that day. Over the week, you will see a graph of your progress →

If you need to, set a reminder on your phone

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